



## Bylaws of the John Beebe Chapter of the National Honor Society

Adopted: August 2016

### **ARTICLE I: NAME**

The name of this chapter shall be the John Beebe Chapter of the National Honor Society of Warren Mott High School.

### **ARTICLE II: PURPOSE**

The purpose of this chapter shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in students of Warren Mott High School.

### **ARTICLE III: POWERS**

Section 1: The chief operation of this chapter shall be conducted by the Executive Committee, consisting of the elected officers and the chapter advisor who shall serve in a counseling capacity. A faculty council will be assembled by the chapter advisor(s) when necessary to review applications, disciplinary actions, or other necessary actions.

Section 2: The school administrator(s) whom Warren Mott has given the responsibility of overseeing this chapter shall reserve the right to approve all activities and decisions of it.

Section 3: Nondiscrimination. Our chapter of NHS maintains policies and practices that are designed to prevent discrimination against any qualified candidate or member on the basis of race, color, religion, ancestry, national origin, gender, and disability. This policy of nondiscrimination applies to all practices, including the chapter administration and the selection, discipline, and dismissal of members.

### **ARTICLE IV: MEMBERSHIP**

Section 1: Membership in this chapter is an honor bestowed upon deserving students by the faculty and shall be based on the criteria of scholarship, service, leadership, and character.



**Section 2:** Eligibility:

- a. Candidates eligible for selection to this chapter must be members of the sophomore, junior, or senior class.
- b. To be eligible for selection to membership in this chapter, the candidate must have been enrolled for a period equivalent to one semester at Warren Mott.
- c. Candidates eligible for election to the chapter shall have a minimum cumulative grade point average of 3.5 on a 4.0 scale.
- d. Upon meeting the grade level, enrollment, and GPA standards, candidates shall then be considered based on their service, leadership, and character.

**ARTICLE V: SELECTION OF MEMBERS**

**Section 1:** The selection of members to this chapter shall be by the president and vice president, to be approved by the advisor(s).

**Section 2:** The selection of active members shall be held once a year during the second semester of the school year.

**Section 3:** Prior to the final selection, the following shall occur:

- a. Students' academic records shall be reviewed to determine scholastic eligibility.
- b. All students who are eligible scholastically (i.e., candidates) shall be notified and asked to complete and submit the candidate application packet for further consideration.
- c. The faculty shall be requested to evaluate candidates determined to be scholastically eligible using the official input form provided by the chapter advisor.
- d. The president, vice president, and advisor(s) shall review the candidate information forms, faculty input, and other relevant information to determine those who fully meet the selection criteria for membership.

**Section 4:** Candidates become members when inducted at the National Honor Society Induction Ceremony.

**Section 5:** An active member of the National Honor Society who transfers from this school will be given an official letter indicating the status of his/her membership.

**Section 6:** An active member of the National Honor Society who transfers to this school will be automatically accepted for membership in this chapter.



## ARTICLE VI: OBLIGATIONS OF MEMBERS

Section 1: Annual dues for this chapter shall be five dollars. Dues will be payable to the chapter at the October meeting. Hours will be withheld until dues are paid. If dues are not paid in the first semester, the member will be put on probation.

Section 2: Each member of this chapter who is in good standing with regard to the membership standards and member obligations shall be entitled to wear the emblem adopted by the National Honor Society.

Section 3: Any member who withdraws, resigns, or is dismissed from the chapter shall return the emblem to the chapter.

Section 4: Chapter members who are seniors in good standing shall be granted the **privilege** of wearing the honor cords and tassels at graduation. Cords and tassels will be withheld if hours are not approved.

### Section 5: Hour requirements

- a. Each member must complete a minimum of 35 hours for the year. A minimum of 10 hours must be completed by the end of first semester. First semester hours will be collected at the January meeting.
- b. Members must complete at least 7 tutoring hours. All tutoring hours must be completed through school sanctioned tutoring events or events privately coordinated through NHS.
- c. Members must complete at least 6 community hours. These hours must come from a minimum of 2 events. Community hours can be obtained from any event not sponsored or coordinated by NHS.
- d. Members must complete at least 8 hours from NHS sponsored events. These hours must come from a minimum of 2 events.
- e. New members, who are inducted in March, must complete a total of 10 hours by the end of their induction school year.
- f. Students may complete no more than 10 hours over the summer to be used for the upcoming school year.

## ARTICLE VII: OFFICERS

Section 1: The officers of the chapter shall be president, vice president, secretary, treasurer, trustees, and public relations officers.

- a. The president, vice president, secretary, and treasurer shall be entering their senior year.
- b. The two trustees shall be entering their junior year.
- c. Public relations officers will be appointed by the chapter advisor(s).



Section 2: Student officers shall be elected at the May meeting of each school year. All returning members in good standing with the chapter are eligible to run for a position as an officer. Any active member can nominate an eligible member as a candidate for office.

Section 3: Voting shall be by secret ballot. A majority vote shall be necessary to elect any officer of this chapter. If the first vote does not yield a majority, a second vote shall be taken of the two candidates receiving the highest number of votes.

Section 4: It shall be the duty of the president to preside at the meetings of the chapter, and serve as the official representative of the chapter at school and community functions.

Section 5: The vice president shall preside in the absence of the president and shall also verify hours at the end of each semester.

Section 6: The secretary shall keep the minutes for meetings and be responsible for all official correspondence.

Section 7: The treasurer shall keep the record of business expenses, dues, and all other financial transactions of the chapter.

Section 8: Trustees will serve as activity coordinators, point people, and other roles as deemed appropriate.

Section 9: The public relations officer(s) shall manage the chapter's promotion through its various bulletin boards, social media pages, and school announcements. The officers will act as the chapter's community liaisons.

Section 10: Officers and the faculty advisor(s) shall collectively be known as the chapter's executive committee. The executive committee shall establish annual goals for the chapter and have general charge of the meetings and the business of the chapter, but any action by the executive committee is subject to the review of the chapter members.

## **ARTICLE VIII: MEETINGS**

Section 1: Regular meetings of this chapter shall be held on the first Wednesday of every month. Exceptions will be posted in advance.

Section 2: All chapter meetings are mandatory for all members.



## **ARTICLE IX: ACTIVITIES**

Section 1: The chapter shall determine one or more service projects for each year.

Section 2: All members shall regularly participate in these projects.

Section 3: These projects shall have the following characteristics: fulfill a need within the school or community; have the support of the administration and the faculty; be appropriate and educationally defensible; and be well planned, organized, and executed.

Section 4: The chapter shall publicize and promote its projects in a positive manner.

## **ARTICLE X: DISCIPLINE AND DISMISSAL OF MEMBERS**

Section 1: Any member who falls below the standards of scholarship, service, leadership, or character may be considered for discipline or dismissal from the John Beebe chapter of the National Honor Society. A member of the National Honor Society is expected to maintain his/her academic standing and take an active role in service and leadership to his/her school and community.

Section 2: Grade point averages will be checked at the beginning of each school year. Current members that do not start the school year with a 3.5 GPA or higher will be put on suspension. Grade point averages will be reevaluated at the start of the second semester. Members will be taken off suspension if their grade point averages meet the minimum requirements.

Section 3: Members will be put on probation if they fail to complete the minimum requirement of hours. Members on probation will be required to complete double the hours that they missed in addition to the 35 hours for the year. Failure to meet category requirements will result in an extra event in that category. Members that fail to meet probation requirements will be dismissed from NHS.

Section 4: Violations of the law or school regulations can result in immediate consideration of the dismissal of a member.



Section 5: Chapter officers, as representatives of the chapter, can be removed from their positions as a consequence of disciplinary action taken by the faculty council.

Section 6: In all cases of pending dismissal:

- a. The member will receive written notification from the advisor/faculty council indicating the reason for consideration of dismissal.
- b. The member has the right to respond to the charge(s) against him/her at a hearing before the faculty council prior to any vote on dismissal (in accordance with due process identified in Article X of the National Constitution). The member has the opportunity to present his/her defense either in person or via a written statement presented in lieu of the face-to-face hearing. Following the hearing, the faculty council will then vote on whether to dismiss. A majority vote of the faculty council is needed to dismiss any member.
- c. The results of the faculty council vote will be presented to the principal for review, and then stated in a letter sent to the student and parents. Dismissed members must surrender any membership emblems to the advisor.
- d. The faculty council's decision may be appealed to the building principal and afterwards according to provisions of the school district discipline policies.
- e. A member who is dismissed or resigns may never again be considered for membership in the National Honor Society.

Section 7: In lieu of dismissal, the faculty council may impose disciplinary sanctions upon a member as deemed appropriate.